

COURSE PROGRAMME

Information Security for NHS Trusts

Background

Information Security is key in relation to Information Governance Assurance. The new roles of the Senior Information Risk Owner, Information Asset Owner and Information Asset Administrator are essential in establishing robust systems to safeguard information assets. This course reviews information asset identification, asset logging, risk assessment and putting in place measures to reduce identified risks. The approach is established within an Information Security Management System, essentially a comprehensive audit and review process for the organisation.

9.15 Coffee and Registration

9.30 Introduction and Welcome

10.00 **Background to Information Security in the NHS**

- O'Donnell Report, Poynter Report, Thomas Walport Review
- Corporate governance
- IG Toolkit and Information Governance Assurance
- Legal framework
- Key issues
- Cases and Discussion

11.15 Coffee

11.30 **Responsibilities of Senior Information Risk Owner, Information Asset Owners and Administrators, and all Employees**

- Job descriptions SIRO, IAOs and IAAs
- Best Practice
- Relationship to the Information Governance (IG) Committee, the IG Toolkit and the Board
- Reporting
- Cases and Discussion

12.15 **Information Security**

- Processes and Systems
- Assessing and Mitigating Risk: the NHS approach
- Legal, technical and human aspects
- ISO 27001 and related standards
- Breaches and SUIs
- Cases and Discussion

13.00 Lunch

13.45 **Information Security Management System**

- Information Asset Log
- Forensic Readiness
- Cases and Discussion

14.45 **Associated Issues: Privacy Impact Assessments**

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- New projects
- Cases and Discussion

15.15 Tea

15.30 Day to Day Information Security

- Cases and Discussion
- Audit and Reporting
- Relationships with other bodies
- Action plans
- Cases and Discussion

16.30 Close

Feedback about our information security training:

Our comprehensive training has been acknowledged by Connecting for Health as follows: "training provided for SIROs by Dilys Jones Associates Ltd is sufficient to meet IG Toolkit requirement" in conjunction with the CfH on-line SIRO assessment. The benefits include face to face training, networking and trouble-shooting.

What delegates have said of the workshop:

"Excellent session. I will be sending others."

"Workshop was very good. My objective was to understand what was required of me in the SIRO role. This was achieved."

What clients have said about consultancy:

"With such a large project which has been quite daunting, the support and guidance has been outstanding"

Wendy Cousins SIRO Barndoc