

## COURSE PROGRAMME

### DATA PROTECTION, CONSENT AND CAPACITY

- 9.15 Coffee and Registration
- 9.30 Welcome and Introduction
- Background to managing personal information and relationship to associated initiatives; update
  - Connecting for Health and IG Toolkit
  - The Data Protection Act 1998
    - Principles
    - Schedules 2 and 3 Data Protection Act 1998
    - Recent amendments through the Criminal Justice and
  - Immigration Act 2008 and Coroner and Justice Bill (proposed)
  - Access to information law and its impact
  - Scenarios and Cases
- 11.00 Coffee
- 11.15 Key Issues
- Sharing personal information with third parties, information flows, mapping and prioritising
  - Information sharing protocols
  - Clinical Governance, Information Governance and Caldicott Guardians; relationship to the quality of care
  - Safeguarding staff personal information
  - Who can access patient data and why; including the legal imperatives
  - Accessing the records of the deceased
  - Information security
  - Scenarios and Cases
- 13.00 Lunch
- 14.00 Consent
- Legal Framework
  - Key Issues including capacity and Mental Capacity Act 2005
  - Consent to Examination or Treatment
  - Consent in Relation to Children, Vulnerable Adults
  - Cases and Scenarios



15.00      Tea

15.15      Capacity and Advance Care Planning

- Key Issues
- Record Keeping
- Available guidance and resources; especially in relation to new initiatives
- Difficult situations and troubleshooting
- Scenarios
- Personal action plan

16.30      Close